

WESTERN TIDEWATER COMMUNITY SERVICES BOARD

MINUTES

June 20, 2024

The regularly scheduled bi-monthly meeting of June 20, 2024 at 9:46 a.m. The attendance was recorded as below:

PRESENT

Cindy Edwards, Board Chair
Lula Holland, Vice Chair
Margaret Ann Smith

ABSENT

Steven Blunt
Randy Keaton
William McCarty
Audrey Lee
Rachel Lewis (Emeritus)
LaRhonda Mabry
Alysia Pack
Sarah Rexrode
Angela Vick
Vicki Wiggins-Pittman (Emeritus)
Melvin Wofford

STAFF

Demetrios Peratsakis, Executive Director
Matt Hull, Board Attorney
Donna Boykin
Amy Byrne
David Hopkins
Andrew Jurewicz
Lara Matthews
Staci Young

GUESTS

There were no guests.

Ms. Edwards welcomed everyone and recognized the Board of Directors, Board Attorney Matt Hull, Senior Management, and Executive Director Demetrios Peratsakis. Ms. Edwards thanked the staff and board members who came out to welcome Governor Glenn Youngkin and First Lady Suzanne Youngkin for the bill signing ceremony. Several General Assembly members and local dignitaries and special guests also attended. She also mentioned Juneteenth which Western Tidewater CSB celebrated in recognition of President Abraham Lincoln's Emancipation Proclamation.

Ms. Edwards asked if there were any Board announcements. There were none.

PUBLIC COMMENTS

There were no public comments.

MINUTES

There was no quorum, therefore the minutes of the March 19th and May 21st meetings will be approved at the July meeting if a quorum is present. She asked if anyone had any corrections. There were none.

Ms. Edwards noted that as there is no quorum, the budget cannot be approved now.

It was decided the business agenda would be presented; however, the budget will be presented at the next meeting.

BUSINESS AGENDA

Mr. Peratsakis apologized for getting the board packets out late. This was due to the short amount of time between meetings and trying to get the Board Clerk's work organized. He informed the Board that Carol Ellis, who took on this responsibility after Peggy Holland retired, has asked to be relieved of this duty. Darlene Rawls began doing this work and then was out for medical reasons. Sara Thuecks from Brandon's Business Development Department will take over this responsibility but is in the learning process.

Mr. Peratsakis announced that Darlene has been cleared to return to work but will not handle the board duties. She will be helping Amy Byrne with medical records requests.

Mr. Peratsakis provided snapshot updates. WTCSB currently has 787 employees. Thirty-two (32) new employees have been hired over the past month and 17 have been terminated. The number of vacant positions has dropped to 95. There were 3 resignations, and 5 individuals abandoned their jobs. In the past month, Human Resources has conducted 77 interviews. They also must conduct exit interviews. He complimented Lara and her staff for keeping up with this grueling pace. He also provided a snapshot of non-employee interns.

Mr. Peratsakis reported that currently, the average wait time for outpatient counseling is 11 days. Wait time for case management is 12 days and medication management, 22 days.

A snapshot of the budget was presented. As of April 30, there was a positive variance of approximately \$900,000. He reiterated that WTCSB is very conservative and always has a cushion. He wanted the Board to be aware of this, as the budget presented at the next meeting includes a bonus and a COLA and continuation of some ongoing retention incentives. Last

year's operating budget was \$65 million. This year's budget is \$75 million. The agency continues to make money. WTCSB is probably one of the highest fee reimbursement agencies and continues to be very aggressive about fees, most of which are Medicaid. The agency also has more money from the State government than any other CSB. Other agencies receive a good bit of money from local governments. WTCSB's money comes from fees and from the State Department. which right now is about 40-45% of the budget because of the special projects the agency is responsible for. That is one of the reasons the Governor came to WTCSB.

As there were no questions, Mr. Peratsakis concluded his portion of the business agenda.

Members present chose July 9th was chosen as the next meeting date. Board Attorney Matt Hull proposed a virtual meeting as there is a tight timeframe and all agreed this was a good option.

Mr. Peratsakis assured the Board that if the budget is approved, staff will be appropriately compensated by backdating the raise backdated to July 1.

Executive Session

There was no Executive Session called.

ADJOURNMENT

Ms. Edwards thanked everyone for their attendance and adjourned the meeting at 10:10 a.m.

Respectfully submitted,